FIRST AMENDMENT AGREEMENT

This First Amendment Agreement (**"First Amendment"**) to the Memorandum of Understanding (the **"said MOU"**) is executed on 1st May 2025 (**"First Amendment Effective Date"**) by and between **Quick Heal Foundation**, a trust registered under the provisions of Bombay Public Trusts Act, 1950 and having its registered office at Quick Heal Foundation, S. No. 207/1A, Solitaire Business Hub (Formerly known as Marvel Edge), C building, 7th floor, Office no. 7010, Viman Nagar , Pune 411 014, Maharashtra, India (hereinafter referred to as **"QHF"**, which expression shall unless it be repugnant to the context or meaning hereof mean and include its trustees, executors, administrators and the trustees for the time being constituting QHF) **AND Rajarshi Shahu Mahavidyalaya, Latur (Autonomous)**, having its headquarters at **Opposite Central Bus Stand, Kaku Seth Ukka Marg, Chandra Nagar, Latur, Maharashtra, 413512** (hereinafter referred to as **"the Institute"**, which expression shall unless repugnant to the context shall mean and include its administrators, executors and permitted assigns). QHF and the Institute shall be individually referred to as the "Parties" and collectively referred to as the "Parties".

WHEREAS: (1) The Parties have executed the said MOU dated 30/05/2024, which is valid till 31/03/2026; and (2) The Parties have mutually agreed to amend the said MOU in a manner contained hereinafter in this First Amendment.

NOW THIS FIRST AMENDMENT WITNESSETH AS UNDER:

1) All the terms and expressions not defined herein shall bear the same meaning assigned to them in the said MOU unless the context so requires otherwise.

2) The Parties hereby agree to replace Annexure A of the said MOU with the revised "Annexure A", which is appended to this First Amendment.

3) This First Amendment constitutes an integral part and parcel of the said Agreement. All other terms and conditions of the said Agreement shall continue to be valid and binding upon the Parties.

4) This First Amendment may be executed in counterparts, all of which together constitute one and same instrument.

THEREFORE, THE PARTIES HAVE CAUSED THIS MOU TO BE EXECUTED THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES AS OF THE DATE WRITTEN FIRST HEREINABOVE.

For **Quick Heal Foundation**   For **Rajarshi Shahu Mahavidyalaya,**

Latur (Autonomous)

_____   _____

Name: Ajay Shirke   Name: Dr.Mahadev Gavhane

Authorized Signatory   Designation: Principal

<u>ANNEXURE A – SCOPE</u>

1) **<u>Project Details:</u>** The project details under this MOU are as follows:
   1. Cyber Shiksha for Cyber Suraksha: Cyber Security Awareness Campaign
   <u>Eligibility:</u> computer science student
   <u>Objective:</u> To appoint students learning computers as major subject as volunteers and spread cyber security awareness among students & society at large.

2) **<u>Project Activities:</u>** During the Term of this MOU, the Institute hereby agrees to carry out the project activities in the following manner:
   - Group formation –
     - 1 teacher coordinator – Single Point of Contact (SPoC) to coordinate with QHF team
     - Club officers – President, Secretary, Activity Director, Media / Director
     - 2 volunteers working in 1 team other than 2 teams formed by club officers,
     - For new institutions – 12 presentations per team
     - For existing institutions – 14 presentations per team
   - Offline activities -
     - Conduct presentations in schools for groups of up to 200 students.
     - For existing institutions – conduct 4-5 activities for targeted audiences (community) reaching 40-50 people in one activity making total outreach of 200 per team.
     - For new institutions - conduct 3-4 activities for targeted audiences (community) reaching 30-40 people in one activity making total outreach of 120 per team.
     - Conduct innovative, attention seeking activities 1 within campus and 1 outside campus reaching 1000 people. Inclusion of stakeholders, alumni, influencers & media coverage will score higher marks
     - Reporting – Timely and error free reports in prescribed formats must be sent.
       - Documents mentioned in due diligence,
       - Volunteer list,
       - Weekly report (every week from date of commencement)
       - Final reports
   - Institutions failing to submit 2 weekly reports will be disqualified for awards and MoU will be terminated for those institutions.
   - Online activities -
     - Create public account on social media follow QHF account. All online promotions to be done using this account.

   - Summary:

     Offline:

No. of teams	10
No. of volunteers	2 student per team
Presentations per team (new partners)	12
Presentations per team (existing) partners)	14
Students sensitized per session	200
Students sensitized by team (new)	2400
Students sensitized by team (Existing)	2800
Impact activity per team	
Impact activity per team (New)	3-4 activities covering 30-40 reaching 120
Impact activity per team (Existing)	4-5 activities covering 40-50 reaching 200
Mass activity @ institution level	1000 through 2 activities 1 within campus 1 outside campus

Online:

Booklet download (teams code)	200 for existing, 120 for new
Booklet download (Institution code)	1000
Social media posts (Institution)	5
Social media posts (Teams)	5
# Promotion	
Institution strength < 500	50% of strength
Institution strength 501 – 1000	40% of strength
Institution strength 1001 – 2000	35% of strength
Institution strength 2001 – 5000	30% of strength
Institution strength > 5000	25% of strength

Project timeline
From May 2025 till February 2026.
> *Actual project timelines may vary in the course of execution and implementation of the project. In such an event, the Parties shall mutually agree in writing on the definite project timelines.*

Roles & responsibilities: During the Term of this MOU, the Institute hereby agrees to ensure that it shall ensure performance and also cause its personnel to perform the following roles and responsibilities:

1. **Teacher**:

   - **Orientation and Training**: Conduct training sessions for cyber warriors, including sharing AVs and explaining all formats related to Earn & Learn.
   - **Coordination and Planning**: Coordinate with club officers and plan police sessions at the institutional level, prepare and submit execution plans, and ensure timely report submissions.
   - **Mentorship and Guidance**: Mentor the club throughout all stages, conduct brainstorming sessions for innovative ideas, and review team performance to provide suggestions and guidance for improvement.
   - **Media and Coverage**: Encourage and support extensive media coverage through both online and offline channels to maximize the initiative's visibility.

2. **Club President**:

   - **Leadership and Coordination**: Lead the club, ensure smooth functioning, and coordinate activities. Assist the teacher coordinator in selecting and training cyber warriors and support the formation of committees under club officers.
   - **Planning and Monitoring**: Ensure adherence to the execution plan by monitoring activities and timelines. Conduct weekly review meetings to oversee progress and facilitate brainstorming sessions for innovative mass and impact activities.
   - **Support for Record-Keeping**: Support the teacher coordinator in maintaining records and reporting, in collaboration with the secretary, to ensure accurate documentation and reporting of club activities.

3. **Club Secretary**:
   - **Planning and Reporting:** Compile execution plans from all cyber warriors and collaborate with the Activity Director to finalize the plan. Maintain and update the status deck daily, gathering performance details in coordination with the Activity and Media Directors. Prepare and submit weekly reports, including minutes of meetings and photo evidence, to the teacher coordinator.

- **Communication and Updates:** Regularly update and share the performance status with all students, ensuring clear and consistent communication about ongoing activities and progress.

4. **Activity Director**:

- **Planning and Execution:** Plan and execute club activities, ensuring alignment with project goals. Compile execution plans from all warriors to create a comprehensive club-level plan and submit it to the secretary and teacher coordinator. Maintain and update records in the database, ensuring they are shared with the secretary and teacher coordinator, and coordinate live visits as per the plan.

5. **Media Director**:

- **Publicity and Outreach:** Manage publicity, social media, and outreach to effectively promote the project. Update the status deck based on QHF's scoreboard, ensure all online outreach targets are met, and encourage maximum promotion of every activity through social, online, and offline media. Maintain and update records of all promotional activities.

6. **Cyber Warrior:**
- **Execution & outreach:** Plan and conduct presentations in schools and colleges to sensitize students, coordinate impact activities both mob-based and community-based and enhance online outreach through various digital activities. Share the list of identified schools with the Activity Director and work towards meeting outreach targets.

Payment disbursements (INR) by QHF to the Institute:
1. Rs. 900/- Stipend per presentation for student volunteer working under Earn & Learn scheme and reaching minimum 1000 students through 5 presentations Any deviation without written communication will not be considered.
2. Rs.200/- per presentation for faculty / college to take ownership of monitoring conduction of successful presentations by students and reporting in prescribed format to QHF.
3. Rs.1100/- to each club officer for monitoring smooth conduction of activities and assisting teacher coordinator. If 2 weekly reports are missed, 50% payment will be deducted and if 3 or more weekly reports are missed 100% payment will be deducted.

Disbursement of payment will be done only after verification of required documents in stipulated time. Upon successful completion of the presentations by the student volunteers herein, QHF shall transfer payments to the bank account of students and teachers. Teacher must ensure to submit bank details of all volunteers and teachers in prescribed format along with cancelled cheques scanned copy added to Folder following the same sequence of volunteer's names in volunteer details (Template E&L file). The bank / post saving account details must be shared with QHF before first presentation is delivered.